

Village of Ravenna
2023 Regular Village Council Meeting Minutes
December 5th, 2023

The regular meeting of the Village Council was called to order by Clerk Emily Carrigan with the pledge of allegiance at 7:00 PM at the Village of Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Shari Luce, Steve Dodson, Kent Boersema, and Gordy Plescher

Members Absent: None.

Staff present: Geoff Nelson and Emily Carrigan

Public present: 3 residents

Dodson moved **Luce** supported to appoint Steve Dohm as President. Roll Call Vote: Ayes: Dodson, Luce Dohm. Nays; Plescher, Boersema. Abstain: None. Motion carried 3/2.

Dohm moved **Dodson** supported to appoint Shari Luce as President Pro-Term. Roll Call Vote: Ayes: Dodson, Dohm. Nays; Plescher, Boersema. Abstain: Luce. Motion defeated 2/2.

Dohm moved **Dodson** supported to appoint Shari Luce as President Pro-Term. Roll Call Vote: Ayes: Dodson, Dohm, Luce. Nays; Plescher, Boersema. Abstain: None. Motion carried 3/2.

Dodson moved **Luce** supported to approve the November 7th, 2023 Regular Meeting minutes. Motion Carried 5/0

Plescher moved **Luce** supported to approve the December 5th Agenda as presented. Motion Carried 5/0

Public Comment: Resident asked question regarding lot size requirements.

Business Office Report: Clerk Carrigan reported she has been working on the 2024 Budget and completing normal duties. The Village of Ravenna float for the Christmas parade used \$297.15 out of the \$300 budget. The \$100 award for first place will be saved for the 2024 Christmas float. Clerk Carrigan also presented a quote for \$6,441 from S & S Construction for the materials for the exterior remodel. Carrigan was advised to complete end of year before purchasing any materials.

DPW Report: DPW Manager Geoff Nelson reported the 2nd round of sewage discharge has been completed. Nelson is waiting on a quote from Muskegon County Road Commission for Blackmer south of Heights Ravenna to the Village limits to resurface with a 2-inch overlay. DPW has also been getting ready for winter.

Budget Public Hearing

The Budget for fiscal year 2024 was presented by Dohm and reviewed the by council.

Public Comment: None

Dodson moved **Plescher** supported to adopt Resolution #2023-15-12. Resolution to Adopt the Budget for Fiscal Year 2024.

Roll Call Vote: Ayes: Plescher, Boersma, Dodson, Luce, Dohm. Nays; None. Absent: None. Motion carried 5/0

Plescher moved **Luce** supported to adopt Resolution #2023-16-12. Resolution to Adopt the Budget Adjustments for Fiscal Year 2023.

Roll Call Vote: Ayes: Plescher, Boersma, Dodson, Luce, Dohm. Nays; None. Absent: None. Motion carried 5/0

Old Business: None

New Business: 2nd DDA informational meeting held concurrent with this meeting

Annual Renewals and Committees: **Dodson** moved **Boersema** supported to table the Zoning Administrator position renewal. Motion carried 5/0

Dohm moved **Luce** supported to keep all yearly renewals the same as 2023. Motion carried 5/0

Plescher moved with support by **Dodson** to pay the bills as presented. Motion Carried 5/0

Misc.: None

Newsletter: Next newsletter will be sent out in January. Included in the newsletter will be an update from utility companies regarding their projects in the Village.

Boersema moved **Dodson** seconded to go into closed session for the purposes of discussion employee reviews at 7:45PM motion carried 5/0.

Returned to Open Session at 8:52 PM.

Boersema moved **Dodson** supported to increase all full-time DPW employees by 5% an hour. Motion carried 5/0

Luce moved **Dodson** supported to increase office staff wages by 5% and an additional \$1.25 an hour for the Clerk. Motion carried 5/0

Dodson moved **Luce** supported to give all full time DPW employees a cell phone allowance of \$69.50 a month. Motion carried 4/1

Meeting adjourned at 8:56 p.m.

Respectfully submitted,

Emily Carrigan, Clerk