

**Village of Ravenna
2023 Regular Meeting Minutes
June 20th, 2023**

The regular meeting of the Village Council was called to order by Village President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village of Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Steve Dodson, and Gordy Plescher

Members Absent: Shari Luce and Kent Boersema

Staff present: Emily Carrigan and Geoff Nelson

Public present: Eric VanDop with Brickley DeLong, Kelly Kesling, Sandra Rollenhagen, and Greg Grover

Plescher moved **Dodson** supported to approve the May 2nd Regular Meeting minutes. Motion Carried 3/0

Dodson moved **Plescher** supported to approve the June 20th Agenda with the change to move Ordinance No.159 to the August meeting. Motion Carried 3/0

Auditor's Report:

Eric Van Dop from Brickley DeLong, CPA was present to discuss the 2022 Audit. The audit went well. General Fund Balance was at \$588,477 increased from last year's by \$70,279. Water Fund is at \$517,247 with a \$88,362 increase from last year and Sewer Fund is at \$996,105 with a \$19,796 increase from last year. The Water and Sewer Funds totals are both heading in the right direction. Single audit was in compliance.

Public Comment:

Sandra Rollenhagen commented on a Zoning Board of Appeals issue.

Business Office Report: Clerk Carrigan has reported she has been working on final reports from the audit. She has also been working on public notices for zoning matters. Items have been added to the website with some corrections. She presented a quote from CCS Technologies regarding upgrading the cyber security at the Village Office. The clerk will search for other options.

DPW Report: DPW Supervisor Nelson reported many water and sewer hookups and irrigation. Heights Ravenna resurfacing is projected to start July 10th. The DPW will be doing another water and sewer hookup during the resurfacing project.

Adoption of Ordinance & Resolutions: **Dodson** moved **Plescher** supported to table Ordinance No. 158 An Ordinance to Amend the Zoning Ordinance of the Village of Ravenna [Site Development Standards]. Motion Carried 3/0.

Old Business: **Dodson** moved **Plescher** supported to reschedule the July 5th, 2023 council meeting to July 11th with the additional Zoning Board of Appeals hearing. Motion Carried 3/0

New Business: **Dodson** moved with support by **Plescher** to grant 35 hours of paid time off to part time employees and 24 hours of paid time off to seasonal employees. Motion Carried 3/0.

Dodson moved with support by **Plescher** to pay the bills as presented. Motion Carried 3/0

Misc.: None

Annual Renewals: **Plescher** moved with support by **Dodson** to accept the proposal from Brickley DeLong for auditing services for 2023, 2024 and 2025. Motion Carried 3/0.

Newsletter: None

Meeting adjourned at 8:05 p.m.

Respectfully submitted,
Emily Carrigan, Clerk